

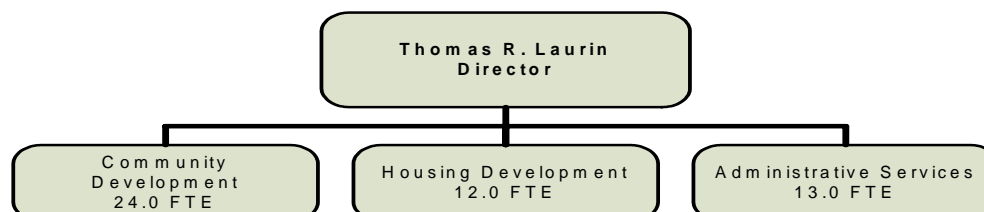
COMMUNITY DEVELOPMENT AND HOUSING

Thomas R. Laurin

MISSION STATEMENT

The Community Development and Housing Department (CDH), formerly Economic and Community Development Department, works to improve the quality of life for residents of the county through identifying, obtaining and administering local, state, federal and private funding resources available for community development, and housing programs.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2005-06				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
CDH Consolidated Spec. Revenue	53,499,976	37,334,194		16,165,782	50.0
Economic Promotion	-	-	-	-	-
Small Business Development	-	-	-	-	-
TOTAL	53,499,976	37,334,194	-	16,165,782	50.0

As part of a County reorganization approved by the Board of Supervisors on May3, 2005 #90, the Economic Promotion and the Small Business Development programs, as well as all associated costs, were transferred to the Economic Development Agency.

CDH Consolidated Special Revenue

DESCRIPTION OF MAJOR SERVICES

The Community Development and Housing Department (CDH), formerly Economic and Community Development Department, is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), the Home Investment Partnership Act Grant (HOME), the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department has received and will administer a United States Department of Agriculture Forest Service grant for Southern California Drought Assistance.

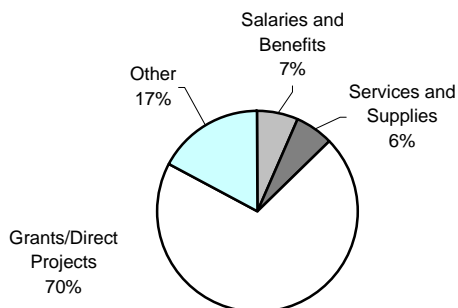
BUDGET AND WORKLOAD HISTORY

	Actual 2003-04	Budget 2004-05	Actual 2004-05	Budget 2005-06
Appropriation	20,028,298	57,598,486	24,335,828	53,499,976
Departmental Revenue	20,274,741	40,455,119	22,338,993	37,334,194
Fund Balance		17,143,367		16,165,782
Budgeted Staffing		58.0		50.0

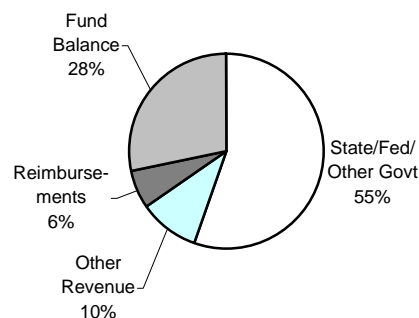


In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of CDH's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The amount not expended is carried over to the subsequent year's budget.

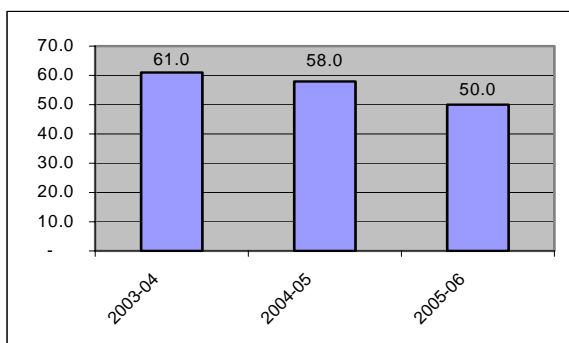
2005-06 BREAKDOWN BY EXPENDITURE AUTHORITY



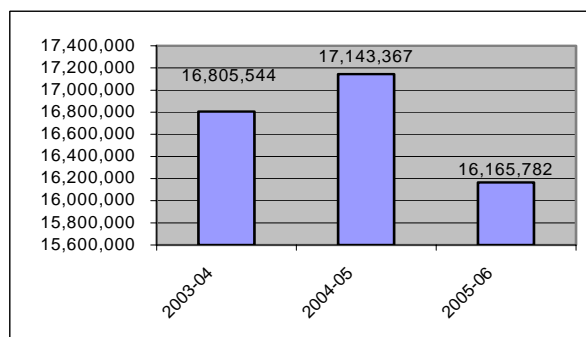
2005-06 BREAKDOWN BY FINANCING SOURCE



2005-06 STAFFING TREND CHART



2005-06 FUND BALANCE CHART



GROUP: Administrative/Executive
DEPARTMENT: Community Development & Housing
FUND: Community Development & Housing

BUDGET UNIT: CDH Consolidated
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2004-05 Actuals	2004-05 Final Budget	2005-06 Board Approved Base Budget	2005-06 Board Approved Changes to Base Budget	2005-06 Final Budget
Appropriation					
Salaries and Benefits	3,780,253	3,972,082	4,279,945	(451,522)	3,828,423
Services and Supplies	16,970,065	2,984,572	3,146,131	327,320	3,473,451
Grants/Direct Projects	-	43,987,786	43,987,786	(3,983,354)	40,004,432
Central Computer	45,171	41,095	54,180	-	54,180
Transfers	5,187,319	7,637,059	7,637,059	273,351	7,910,410
Total Exp Authority	25,982,808	58,622,594	59,105,101	(3,834,205)	55,270,896
Reimbursements	(3,080,866)	(3,024,108)	(3,024,108)	(746,812)	(3,770,920)
Total Appropriation	22,901,942	55,598,486	56,080,993	(4,581,017)	51,499,976
Operating Transfers Out	1,433,886	2,000,000	2,000,000	-	2,000,000
Total Requirements	24,335,828	57,598,486	58,080,993	(4,581,017)	53,499,976
Departmental Revenue					
Taxes	88,320	40,000	40,000	-	40,000
Fines and Forfeitures	4,060	10,000	10,000	(4,000)	6,000
Use of Money and Prop	688,908	789,400	789,400	(26,000)	763,400
State, Fed or Gov't Aid	16,545,488	34,983,674	35,466,181	(3,752,387)	31,713,794
Other Revenue	5,012,217	4,632,045	4,632,045	178,955	4,811,000
Total Revenue	22,338,993	40,455,119	40,937,626	(3,603,432)	37,334,194
Fund Balance		17,143,367	17,143,367	(977,585)	16,165,782
Budgeted Staffing		58.0	58.0	(8.0)	50.0



DEPARTMENT: Community Development & Housing
 FUND: Community Development & Housing
 BUDGET UNIT: CDH Consolidated

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits *The elimination of two vacant staff positions (1.0 Housing Cost Estimator and 1.0 extra help Student Intern) due to work load reduction for a total cost savings of (\$77,500). *Reclassification of a Staff Analyst II position to an Administrative Supervisor I. The change in total salary for the reclassification is \$7,995. *Other miscellaneous adjustments of \$48,844, due to step and benefit adjustments. ** Final Budget Adjustment - Mid Year Item Increase in costs of \$5,800 related to the Clerical Classification Study approved by the Board on April 5, 2005 #67. This increase in cost resulted in an increase in federal aid revenue of \$5,800. A reduction of (\$436,661) reflects a 6.0 decrease in budgeted staff resulting from the May 3, 2005 #90 Board action approving the county organizational restructuring.	(8.0)	(451,522)	-	(451,522)
2.	Services and Supplies *There is an increase of \$504,010 in the IVDA program due to a fund balance increase (SDK). *There is a decrease (\$74,443) in the CDBG Administration fund (SAU) due to reductions per the budget instructions. *A decrease of (\$20,000) is budgeted in Special Departmental expense and Public Guardian Estates expense for the Neighborhood Initiative program based on historical actuals in this fund (SAR). *There is a decrease of (\$11,995) in the ECD Non-grant activities due to a reduction of funding (SBZ). *There is a decrease of (\$26,552) in the other miscellaneous funds. ** Final Budget Adjustment - Mid Year Item A reduction of (\$43,700) in services and supplies cost related to the 6.0 decrease in budgeted staff resulting from the May 3, 2005 #90 Board action approving the county organizational restructuring.	-	327,320	-	327,320
3.	Grants/Direct Projects *A decrease of (\$404,600) in the Crestline Revitalization program because the project is winding down. *A decrease of (\$286,950) due to lower demand for Micro Loans (SBW). *A decrease of (\$78,558) in the CDBG Revolving Loan program is due to the decrease in CDBG grant funding (SAV). *A decrease of (\$1,107,059) is due to the fund balance reduction in the Neighborhood Initiative Program (SAR). *A decrease of (\$1,462,050) in the Section 108 program (SBE) is due to the trend of loans issued in recent years. *There is a decrease of (\$764,886) due to the grant funding period winding down in the Bark Beetle program (SBQ). *There is an increase of \$63,095 in other miscellaneous funds. ** Final Budget Adjustment - Fund Balance Increase in grants/direct projects of \$57,654 due to a higher fund balance than anticipated.	-	(3,983,354)	-	(3,983,354)
4.	Transfers *There is an increase of \$382,000 in the Neighborhood Initiative Program due to increased labor charges related to the Labor Compliance Program (SAR). *There is a decrease of (\$583,451) in the EDI program due to projects completed in FY 04-05 (SCS). *There is an increase of \$4,120 in miscellaneous funds ** Final Budget Adjustment - Mid Year Item An increase of \$480,361 in transfers to the Economic Development Function for costs related to the 6.0 positions transferred as a result of the May 3, 2005 #90 Board action approving the county organizational restructuring. ** Final Budget Adjustment - Fund Balance Decrease in transfer of (\$9,679) due to a lower fund balance than anticipated.	-	273,351	-	273,351
5.	Reimbursements *An increase for the Administrative Fund (SAU) of collected labor charges from the Neighborhood Initiative program, \$382,000, and the CDBG Revolving Loan program, \$124,000. There is a slight increase of \$892 in the other miscellaneous funds. ** Final Budget Adjustment - Fund Balance Increase in reimbursement of \$239,920 due to a higher fund balance than anticipated.	-	(746,812)	-	(746,812)
6.	Fines and Forfeitures *Due to the trend of actual revenue received there is a reduction in Penalties for the Business Expansion Loan Program (SBR) of (\$4,000).	-	-	(4,000)	4,000
7.	Rev from Use of Money and Property *Due to the trend of actual revenue there is a (\$30,000) decrease in the Business Expansion Loan program (SBR) revenue and a revenue increase of \$4,000 in the remaining funds.	-	-	(26,000)	26,000
8.	Federal Aid *There is a reduction of (\$2,190,836) due to the winding down of the Bark Beetle grant (SBQ). *An increase in revenue in the HOME program due to carry over funds from FY 04-05 of \$395,388 (SAS). *A decrease in revenue due to the grant reduction in the Section 108 loan program of (\$1,400,000) (SBE). *There is a reduction of (\$145,666) in the CDBG Administration fund (SAU) due to a reduction in grant funding. *There is a decrease of (\$375,000) in the Crestline Revitalization program (SDR) based on the actual revenue received on this project. *There is a decrease of (\$483,451) in the EDI program due to project completion in FY 04-05 (SCS). *There is a decrease of (\$185,426) in Demo -Code Enforcement due to a roll over of funds from prior year (SBC). *There is an decrease of (\$8,085) in the other miscellaneous funds. ** Final Budget Adjustment - Fund Balance Increase in federal aid revenue of \$634,889 due to a lower fund balance than anticipated.	-	-	(3,752,387)	3,752,387
9.	Other Revenue *An increase of \$500,000 is due to a payment from the schools for the Labor Compliance Program (SAR). *A decrease of (\$200,000) in the CDBG Housing Acquisition fund (SBT) due to a Program Income transfer into fund SBA. *A decrease of (\$172,000) in the Business Expansion Loan program (SBR) is due to actual loan revenue history. *There is an increase of \$42,000 in the CDBG Revolving Loan program (SAV) due to the increase in loan payoffs caused by the healthy economy. *There is an increase of \$8,955 in the other miscellaneous funds.	-	-	178,955	(178,955)
Total		(8.0)	(4,581,017)	(3,603,432)	(977,585)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.

